

THE KENYA SCHOOL OF LAW



DIPLOMA IN LAW (PARA-LEGAL STUDIES)

1ST YEAR TERM I EXAMINATION

COMPUTER APPLICATIONS & ICT – CPTP- 100

25TH FEBRUARY, 2021

DURATION: 2 HOURS

Instructions to Candidates

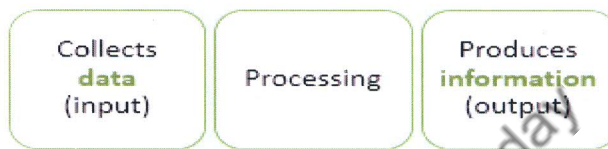
- (a) Answer Question ONE and ANY OTHER THREE Questions
- (b) Question ONE carries 25 Marks
- (c) All other questions carry 15 Marks each

PLEASE TURN OVER

COMPUTER APPLICATIONS AND ICT EXAM

Q1.

- a) www.safaricom.co.ke and www.ksl.ac.ke are examples of a website
 - i) What is a website? (1 mark)
 - ii) What is a homepage in a website? (1 mark)
 - iii) List three uses of a website (3 marks)
- b) List three web browsers (3 marks)
- c) In the context of the below diagram explain what is a Computer? (2 marks)



- d) Computers can be used to perform a variety of tasks, list 4. (2 marks)
- e) Differentiate between software and hardware (2 marks)
- f) Explain why a *smartphone* is categorized as a computer (5 marks)
- g) Computer-oriented society also has risks, explain 3. (6 marks)

Q2.

- a) What is the difference between a worksheet and a workbook as used in spreadsheet programs? (4 marks)
- b) Briefly describe 3 options for creation a PowerPoint presentation. (6 marks)
- c) Microsoft Office uses various toolbars and controls to accomplish various tasks. For each of the controls depicted below, provide a brief explanation of what each control is used for. (8 marks)

